

**Alarm Panel Self Testing Protocol**  
**Is Highly Encouraged Twice a Year\***  
**Hershey's Mill Home Owners/Residents Responsibility**

In Case of Emergency always call 911 first, whenever possible.

**IMPORTANT NOTE:** There are two parts to obtaining a Pass Test result. The first is line seizure, the second is an alarm being received by the Main Security Panel in the Security Office after line seizure.

- 1) Using your Home Phone Line, the Home Owner is to call Security at: **610-436-6403**
  - a. Give your name and address to Security,
  - b. Inform Security that you are testing your Security System.
  - c. Then push a Red Panic Button While On The Phone with Security. The Alarm System must override the phone line and Security must receive an alarm from your address for a positive test result.
- 2) If your phone connection with Security is not immediately cut off after pressing the Red Panic Button, the Line Seizure has failed. Call your Managing Agent or Village Council and ask for next step instructions. It is the Home Owners responsibility to get the Alarm System or Interior Wiring that may be causing the issue repaired immediately.
- 3) If the line was seized, meaning you were cut off from speaking with Security, wait two minutes before calling Security again and confirm that they received an alarm. If an alarm was received by Security, the Test worked, no further work is required on your part. **610-436-6403**
- 4) If either part of the Test fails, the Alarm System failure must be addressed. Call the Village Managing Agent for further instructions. The proper functioning of your Alarm System is the Home Owners responsibility. Follow through. Make sure the proper steps are taken to have proper protection for your own personal safety and the safety of your neighbors.

When to Call:

The Test Times are Monday through Sunday, 10 am to Midnight.

How to Call:

Call from your home telephone number. Please call the Security Office, Monday through Sunday, 10:00 am to Midnight at **610-436-6403**

Number to Call:

Call this Special Security Check Phone Number: **610-436-6403**

**\*Alarm Panel testing is also highly encouraged any time any electrical work, telephone work of any nature or any other utilities work is done in the home.**