

**GLENWOOD VILLAGE  
ARCHITECTURAL CHANGE REQUEST**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Approval must be obtained for any proposed changes to the exterior of the residential buildings.

DESCRIPTIONS AND SPECIFICATIONS: Please provide a concise description in the space provided. Use other side for sketch or submit separate page with plans.

If work is done by a contractor or a resident, they must be approved by registering with the Manager. Plans must be approved by the Architectural Committee and the Council. As part of the approval, the contractor must submit an Insurance Certificate of Liability **BEFORE** the work begins.

If approved, as owner of \_\_\_\_\_, I/we agree to be totally responsible for the entire installation, maintenance and upkeep (replacement, insurance, etc.) of the addition requested above. This agreement will be made part of any agreement of sale that I/we may enter into on the above mentioned home.

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

COUNCIL DISPOSITION

Approved \_\_\_\_\_

DATE \_\_\_\_\_

Disapproved \_\_\_\_\_

PHOTOCOPY RETURNED TO HOMEOWNER – DATE \_\_\_\_\_