

Village of Princeton
Architectural Request Form (ARF)

Home owner Name _____ House # _____ Date _____

Describe Planned Change _____

(Attach detailed drawings, blueprints/specifications, and/or dimensions to this application if necessary)

In order to maintain architectural integrity and a consistent appearance throughout the Village, any resident desiring any change to the exterior of our buildings must first submit a completed copy of this Architectural Request Form to the Chair of the Architectural Committee who will process the request. (Please go to www.princetonvillage.net and click on "Who Does What in PV".)

Approval for any proposed change or addition to the exterior of a unit must be obtained from the Architectural Committee Chair or the Village Council, in advance, on this form. No work may begin until written approval is received by the owner.

On page 2 of this form is space for your two nearest neighbors (currently occupying their units) to acknowledge that you are submitting a request for a change. Neighbor signatures only signify awareness that a change is being proposed and do not constitute approval. Should a neighbor have concerns about a proposed change, those concerns should be documented in writing (email or letter) and sent to the Architectural Committee Chair and the Village Council President. Neighbor concerns will be considered as this form is processed for approval/disapproval.

Some examples of what constitutes a change to the exterior include (but not be limited to): any structural addition to your unit such as a new room, a new deck, a new railing and any exterior replacement/improvement such as new windows/skylights, new doors, repainting of your deck, new light fixtures, roof vents. If in doubt, you are strongly advised to submit this form before committing to an unapproved expenditure.

Name and address of Contractor performing the work _____

Homeowner and/or contractor must sign the Homeowner's and Contractor's Responsibility Acknowledgement before beginning work.

